

## Kaufman PTO Executive Board Meeting August 27, 2013

**Attendees:** Jill Przespolewski, Erin Mayeux, Michelle Lotz, Kara Holtan, Sammy Bales, Amanda Mason  
**Absent:** Candy Booth, Kellye Brown

Meeting called to order at 1:40pm

Unanimous approval of minutes from August 5, 2013 meeting

### **Updated Bylaws**

We discussed changing section 7 of PTO Bylaws and agreed we need to number pages. Michelle will make changes and post on PTO board in office before vote is taken.

### **Spirit Store**

Tanya will need board to vote and agree on any purchases and prices on any Spirit Store items. Price list needs to be approved by JJ Daw as well.

### **Fundraising**

#### *Fun Run Boosterthon*

We discussed sending home flyer to parents, school promotion with possible ideas of decorating stage with tent and campfire scene, hallways, front office area. Character lessons will be taught during first 15 minutes of specials. Pep Rally's in gym. We also discussed PTO possibly adding incentives for top sellers, like Mummy Wrap or Pump it Up.

#### *Skate Night*

The dates are set for the year. Trying to think of ideas for winning class other than ice cream, possible ideas were vouchers for Spirit Store.

*Mooyah Spirit Night* set for 9/12/13

We reviewed a donation letter from another 501c organization.  
Michelle is to type it up

and we will review it at next meeting.

**Jingle Bell Bash** has its first sponsor, H2O Restoration has agreed to donate \$500 to sponsor the event.

### **Volunteer Coordinator Update**

Candy met and talked to teachers and explained room mom expectations and responsibilities.

### **Yearbook Update**

Danea will speak at next General PTO meeting and explain what she needs help with this upcoming year with Yearbook. Error page is fixed from 2012-2013 Yearbook.

Our first PTO meeting is 9/5/13. Jill would like us to introduce ourselves and have all new parents feel welcomed. Some members will talk about a specific topic (i.e. Fundraising) and have a sign up sheet for parents to sign up with upcoming events.

Went over Roberts Rules Notes

We have committees set up for Events, Fundraising and Teacher Appreciation

We discussed dismissal procedure and at the end of each day, **every** PTO member must have a purple slip from front desk to take your child from class.

Meeting adjourned at 2:50pm