

Kaufman Elementary PTO

Date, Time, and Location: Friday, October 21, 2016, at 1:30p.m. in the Kaufman Library.

Meeting called to order by President Kellye Brown at 1:37 p.m.

Attendance: We had 5 members and 7 board members present, and a quorum was reached. No guests in attendance.

Minutes: The minutes from September 16, 2016 meeting were read and accepted.

Officer's reports:

Principal: given by Tina Oliver

- Would like lunch duty covered once a month by parent volunteers
- Needs volunteers for mock elections
- Would like to increase money budgeted for the special education department

Treasurer: given by Helda Martins

- Sales tax has been paid
- Tax-free days for yearbook and carnival
- Requested budget for Veteran's Day and Watch DOGS program

Committee Reports:

Fundraising: given by Helda Martins

- Fun Run is 90% collected, last year was 97%, goal this year is 100%
- Friday, April 7 is approved for the carnival
- Kona Ice will be present for carnival, and will donate a percentage of sales to Kaufman
- Considering using company that provides carnival games for IO.
- Helda will present a more detailed plan of needed booths beyond the carnival company at next meeting

Bank signers: given by Angel Frank

- Carla Longbottom has asked to be removed as a bank signer due to conflict with employer.
- Motion made to remove Carla, and add Helda Martins and Jennifer Zuckero. Tiffany Russell and Angel Frank will also remain on the account as signers. Motion approved.

Veteran's Day: given by Kellye Brown

- Hughes and Cozad have agreed to sponsor the event.
- Carla has purchased the flags
- Kellye will sort orders and purchase ribbon
- We'll be asking the homeroom parents to help make and place the ribbons on the flags

Yearbook: given by Angel Frank

- Balfour is offering QR codes for their yearbooks that we could use to store videos for the parents. These codes are \$40 each and are guaranteed to be active for 30 years.
- The yearbook committee would like to use one per grade level to make a video of the grade level programs available to the parents.
- With a purchase of 4, Balfour has agreed to give us one free, bringing our cost to \$160. Request approved.

Funding requests:

- Jennifer Woods - Water dispenser in teacher's lounge is broken on the hot water side and leaking. Replacement is \$229. Approved.
- Donna Gregory – Requests a flat screen tv mount for the news room in the amount of \$44.99. Will come from funds set aside for the school and not funds set aside for Mrs. Gregory's art classes.
- Kimberly Garza – Requests a yearly subscription for a language arts computer program for 3rd grade. Question regarding whether it should be funded from money set aside for periodicals or for 3rd grade. Total cost is \$392 per year. Tabled for Mrs. Oliver to research further.

Meeting adjourned by President Kellye Brown at 2:55pm