

**Kaufman Elementary PTO
Executive Committee Minutes
December 16, 2014**

The December Executive Committee Meeting was called to order at 1:35PM.

Those present at the meeting were Kara Holtan, Kellye Brown, Amanda Mason, Erin Mayeux, Pam Brightman, Angel Frank, Helda Martins, and Suzanne Baldwin.

Approval of Minutes

Suzanne Baldwin made a motion to approve the Executive Committee minutes from the November Board Meeting. The motion was seconded, and a vote was taken to approve the minutes. The minutes were approved unanimously.

Treasurer's Report

The amount netted from Jingle Bell Bash was \$3,879.47, \$3,193.22 from Santa Shop, and \$45,643 from the Boosterthon Program.

Principal's Report

Kara Holtan met with Mrs. Oliver prior to the Executive Committee Meeting. The school has a variety of requests for financial support for PTO totaling \$35,000 for December 2015.

Funding Requests:

1. The school would like to purchase 2 Buddy Benches to be placed in the outdoor play areas. The bench will be utilized for students that don't have a playmate; other students will be encouraged to play with those sitting on the Buddy Benches. The school would like for the students to raise the funds to purchase the Buddy Benches but if the students don't raise enough money; would PTO be willing to supplement the remaining funds? Each bench will cost approximately \$700 each. A vote will be taken if the student body doesn't raise enough funds to purchase the 2 benches.
2. CISD will pay for Kaufman to purchase 77 computers; there is a need for 79 computers. Is PTO willing to purchase the two remaining computers for a total cost of \$400.

Helda Martins made a motion that PTO purchase 2 computers for Kaufman totaling \$400. The motion was seconded, and a vote was taken to approve the purchase of 2 computers. The motion was unanimously approved.

3. Mrs. Oliver would like to purchase an iPad cart to be shared by 3rd & 4th grades. The number needed in the classrooms would be 22 iPads, so the remaining 8 could be divided among the Specials Classes – PE, Art, and Music. The iPad cart costs \$11,000 and the cases total \$1,500 for a total cost of \$12,500. Mrs. Oliver would like to reserve the right to come back and ask for another cart at a later date, if necessary.

Amanda Mason made a motion that PTO purchase an iPad cart with 30 iPads and the corresponding cases for a total purchase of \$12,500 to be shared by 3rd & 4th grades. The motion was seconded, and a vote was taken to approve the purchases. The motion was unanimously approved.

4. Mrs. Oliver would like to have all of the ELMOs in classrooms mounted on the ceiling. There are 43 classrooms from K-4 that need mounting at the cost of \$22,500.

Angel Frank made a motion to mount all 43 ELMOs in classrooms for a total cost of \$22,500. The motion was seconded, and a vote was taken to approve the cost for mounting ELMOs. The motion was unanimously approved.

Events

Holiday Store – Sandi Brown chaired the Holiday Store and did an excellent job making sure the store ran efficiently and was restocked according to the availability by Fund Resources. Sandi was asked if she would be willing to chair the Holiday Store next school year, and she didn't say no. The store profit was small in comparison to the amount of work the store requires to run. The Holiday Store is basically done as a courtesy to the students because they continue to enjoy having a place to shop for family Christmas gifts. It will probably be a good idea for the 2015-16 Executive Board to re-evaluate this event if a chairperson isn't located or if volunteers are scarce.

Jingle Bell Bash – Kellye Brown thought that Jingle Bell Bash (JBB) was a successful event and the Oakridge High National Honor Society volunteers were a huge help at the event. It would be a good idea to secure high school volunteers in the future as well. There were approximately 350 people in attendance at the JBB; that was about 100 less than 2013. Notes were made by event organizers about possible revisions to the JBB registration form for 2015. Donnelly's Pizza was much better in 2014 than 2013; the pizza was hot, and Donnelly's allowed us to utilize pizza warmers this year. The Santa Baskets were a hit as always.

Fundraising

Amanda Mason let the Executive Committee know that we need to secure the date for the 2015-16 PTO Fundraiser. Amanda has communicated with Boosterthon about the 2015-16 fundraiser dates, September 29, 2015 would be the Pep Rally Kick-off and the actual Fun Run would be held on October 9, 2015. Amanda said that she had researched some other fundraising options, and she believes that the Boosterthon Program is the best option in her opinion.

Amanda Mason made a motion to contract with the Boosterthon Program for 2015-16 Kaufman PTO fundraiser. Once the contract is completed; PTO will be invoiced \$2,000 for Boosterthon Program costs. The motion was seconded, and a vote was taken to contract with the Boosterthon Program for the 2015-16 PTO fundraiser. The motion was approved 7 to 1 in favor of the having the Boosterthon Program as the 2015-16 fundraiser.

The next Executive Committee Board Meeting will be held on January 15, 2015.

The meeting was adjourned at 2:45PM.